

To,

The Officer in Charge

_____ Police Station

District _____

State _____

Subject : FIR for Loss of mobile phone / FIR for stolen mobile phone

Respected Sir/Madam,

I, _____ Name _____, w/o | s/o | d/o , _____ Name _____,
currently residing at _____
_____.

On ___/___/___ I lost my mobile phone/my mobile phone has been stolen from _____.

The make of mobile was _____ and model was _____.

IMEI number of the handset was _____. The mobile number of the Sim
card used in the lost / stolen phone was _____.

You are requested to kindly register the FIR complaint towards the lost / stolen phone and give me an
attested copy of this FIR complaint so that I can submit this to the Service Provider and Manufacturer of
handset to block the SIM and the Handset to prevent potential abuse of my mobile phone and SIM card.

I shall be highly obliged if you kindly take action to trace and recover my lost handset.

Yours Faithfully,

(Name)

(Contact Number)

Date:-